

**Sacred Heart Primary  
School, SANDGATE**

# **Annual Report 2021**

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# Contact information

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<b>Contact person</b>	Joanne Kimmins — Principal

## Principal's foreword

The 2021 Annual Report presents information for reporting requirements and informs the wider community of our school's operations and achievements through the year. The report includes information on the school's profile, curriculum delivery, social climate, school funding, workforce composition and student performance.

Sacred Heart Primary School is a one – two stream primary school from Prep to Year 6, this includes 2 Prep Classes, 2 Year One Classes, 1 Year Two class, 2 Year 3 classes and two multi-age 4/5 classes single and a single stream for Year 6. We believe in catering for children of all academic abilities and fostering growth in their learning. Our curriculum planning and support structures are designed so that all children are supported in their learning and the teaching of the Australian curriculum is adapted to cater for individual needs. Traditionally families seek a single-sex educational experience for their sons from Year 5 to 12, therefore our upper primary classes are heavily female in composition.

### School progress towards its goals in 2021

Goal	Progress
<b>Goal</b> – Deepen the understandings of the schools Mercy heritage and Mercy Charism with students, staff and parents <ul style="list-style-type: none"> <li>Sharing of Mercy connections by Sr Teresa Eckerick</li> <li>Celebrating the Mercy Commemoration 160 years (September 2021)</li> <li>Formation of deeper Mercy Leadership in Year 6 for 2022</li> </ul>	<p>The school continued to recognise its Mercy charism through actions such as celebrating Mercy feast days and purchasing Mercy iconography.</p> <p>A successful event was held honouring the presence of Mercy with past Principals, staff and students returning to celebrate.</p> <p>Immersion of Mercy values in daily school life including prioritising Mercy leadership positions for Year 6 Leaders.</p>
<b>Goal</b> - Develop staff Catholic Identity team and begin to develop staff and student formation plan. <ul style="list-style-type: none"> <li>Raising the awareness of our Mercy connection with the wider community</li> </ul>	<p>Partially - continuing to progress as part of student leadership days and staff induction. Formation documents are underway</p> <p>The community can identify and connect to our Mercy values as lived daily experiences</p>

Goal	Progress
<b>Goal</b> – Refine the current short cycle of planning process so that there is explicit evidence of differentiation for specific learners, Assessment capable learners including ICTs where appropriate, Catholic Perspective consistent in teaching and learning at Sacred Heart.	<p>This refinement is evident in the responsive cycles of planning process agenda and year level planning documents. Greater evidence in differentiation and adjustments for learners.</p> <p>Capacities have been built in discernment and use of assessment opportunities using ICTs across key learning areas.</p> <p>Inclusion of assessment ready practices in the day-to-day teaching of curriculum.</p> <p>Collaborative planning is evident.</p> <p>Improved student transference of skills and knowledge connected to daily learning and assessment practices</p>
<b>Goal</b> - By the end of 2021 teachers will have a deeper knowledge, understanding and appreciation of the strategic objectives and practices of the Numeracy and Mathematics (NUMA) strategy.	<p>Partially progressing with shared teacher exploration of reasoning, problem solving and solutions. This goal will continue to be a focus in 2022</p>
<b>Goal</b> – Develop an induction process for students, parents and staff to Sacred Heart Primary School so that an effective Catholic learning environment is established as a foundation for norms and can evolve within the school context.	<p>Initial development of staff handbook and new staff induction processes.</p> <p>Improved communication with community through emails, BCE Connect App, and Facebook.</p> <p>Greater inquiry of enrolment numbers</p> <p>Continue in 2022 development of Communication policy and ways of working together so successful procedures are understood and well know by all. COVID impacted due to restrictions on community engagement.</p>
<b>Goal:</b> By November of 2021 90% of Prep, 85% of Year 1 and 85% of Year 2 will have demonstrated BCE target benchmarks (measured through the PM Benchmarking tool) in reading achieved through regular consistent monitoring. And use of the Effective & Expected Practices. By November of 2021 85% of Year 3, 85% of Year 4, 85% of Year 5 and 85% of Year 6 will have demonstrated BCE Target Benchmarks (measured through the Writing analysis monitoring tool) in writing achieved through regular, consistent monitoring and use of the Effective and Expected practices.	<p>By November of 2021 BCE Targeted benchmarks resulted in</p> <p>PM Benchmarking Tool</p> <p>Prep 85.07%</p> <p>Year 1 83.03%</p> <p>Year 2 84.00%</p> <p>Writing Analysis Tool</p> <p>Year 3 97.5%</p> <p>Year 4 88.6.3%</p> <p>Year 5 93.5%</p> <p>Year 6 100%</p> <p>Consistency and continuity of the use of these tools are evident.</p>
Develop knowledge of the Molum Sabe Strategy and how it can enrich connections between the school and local indigenous peoples and cultures.	<p>Not achieved</p>

## Future outlook

Our Annual Plan for 2022 is based on our National School Improvement Review held in October 2021. Recommended focus areas are:

Goal	Progress
Goal – Reconnect with the RSE shape paper and deepen the understanding of human flourishing through the Catholic Perspective in Health and other KLA's.	Semester 2 check in
Goal – Deepen the visible and tangible Catholic Identity of Sacred Heart in connection with its Mercy tradition.	End of 2022
Goal – Develop teacher capacity to effectively utilise the curriculum, respond to learner needs and implement effective pedagogical practice to engage students in innovative and collaborative learning experiences in Mathematics	Review progress end of 2022
Goal –developing whole school vision for learning, learner dispositions and shared common language of learning within the specific Communities of Practice in the Early Years (P-2) and Primary (3-6)	Community Sharing - Term 3 2022

# Our school at a glance

## School profile

Sacred Heart Primary School is a Catholic school administered through Catholic Education Archdiocese of Brisbane.

**Coeducational or single sex:** Coeducational

**Year levels offered in 2021:** Primary

**Student enrolments for this school:**

	Total	Girls	Boys	Aboriginal and Torres Strait Islander students
2021	209	128	81	4

Student counts are based on the Census (August) enrolment collection.

Sacred Heart Primary School is a small school located centrally in the bayside town of Sandgate in the north of Brisbane with an ICSEA score of 1097. We are an inclusive school where we work with all families to create a safe and supportive environment for students including our students with disabilities (13.5%). We welcome families from a variety of religious and cultural backgrounds with approximately 6%% of our families identifying as Catholic, 4.5% of families with English as a second language and 2.1% of students identifying as First Nations People.

## Curriculum implementation

### Curriculum overview

Sacred Heart Primary School's curriculum reference is the Australian Curriculum with our religious education curriculum centred upon the Brisbane Catholic Archdiocesan syllabus.<sup>[SEP]</sup> In addition to the core curriculum offerings, we also offered:

- Learning Enhancement - focus on Literacy and Reading comprehension in class support,<sup>[SEP]</sup> Years 1 to 6, Inquiry and Research in Y4/5/6, 1-1 laptop program in Year 4, 5 and 6 with groups of laptops and/or iPads available for lower years.
- A Physical Education program from Prep to Year 6 including a school swimming program in Term 4 - all in addition to weekly specialist Physical Education lessons, Integrated Arts lessons including Drama, Visual Arts, Media Arts and Dance from Prep to Year 6
- Choirs for children from Year 3 to Year 6
- Lessons in Japanese language and culture for Prep to Year 6
- Participation in competitive inter school (Zone) sports carnivals in Swimming, Athletics and Cross Country
- Year 5 and 6 Student Leadership program including a Year 5 Leadership 'outdoor education' camp and a Year 6 excursion to Tangalooma.

### Extra-curricular activities

To enhance our students' educational opportunities and to expand upon the curriculum offerings our students have the opportunity to participate in:

- An instrumental music program available for all students, conducted on-site and extending across many instruments – strings, guitar and drums
- A Chess Club conducted after school.
- A Gardening Club which operates during some lunchtimes
- Tennis lessons over one morning before school.
- Gymnastics

## How information and communication technologies are used to assist learning

At Sacred Heart Primary School Sandgate, we understand that Information and Communications Technologies (ICTs) can impact student learning when teachers are digitally literate and understand how to integrate them into the teaching of the curriculum.

- The school uses a diverse set of ICT tools to communicate, create, disseminate, store, and manage information such as digital projectors, smart TVs, laptops, smart pads, digital cameras, programable robotics and online Team sites.
- Teachers are kept abreast of current BCE digital environments through professional learning sessions supported by BCE Education Officers through the Digital Skills program.
- Further iPads were purchased in 2021 with keyboards to support assessment capable learners in navigating, keyboard skills and use of online tools for digital assessment and familiarisation of NAPLAN and ACER Testing.

## Social climate

### Overview

Sacred Heart Primary School accepts its responsibility in the formation of self-disciplined young people who can think and act responsibly towards themselves and others. Our Behaviour Management Policy and Practices (Positive Behaviour 4 Learning) are based on the rights and responsibilities of all members of our community to be treated with dignity and acceptance and to respect self and others and their property. Behaviour Management at Sacred Heart Primary School is delivered through our Positive Behaviour 4 Learning framework which actively involves students, staff and parents developing a sense of belonging, increasing self-esteem and image and promoting a greater responsibility for individual's actions. A school counsellor is available to individual students as well as a Pastoral support officer.

Sacred Heart Primary School accepts as its educational mission to spread the news of the Gospels. We also focus on our named Mercy values through Prayer and the Religious life of the school.

With an enrolment of around 209 students, we pride ourselves on the friendly, caring and welcoming atmosphere that exists in our school. New and existing families in our school community are acknowledged and students are made to feel valued and special. We promote a peer/buddy system between our senior and junior students and promote an active parent body through our Parents and Friends association each term. Our orientation sessions for Prep 2022 welcomed new and existing parents and provided learning and information sessions in the areas of Early Literacy and Numeracy, Spiritual and Social development while our new Prep students were familiarising in the EY's classrooms.

### Parent, student and staff satisfaction

The tables below show selected items from the Parent/Caregiver, Student and Staff BCE Listens Surveys.

#### BCE Listens Survey - Parent satisfaction

Performance measure	
Percentage of parents/carers who agree <sup>#</sup> that:	2020
This school helps my child to develop their relationship with God	100.0%
School staff demonstrate the school's Catholic Christian values	97.6%
Teachers at this school have high expectations for my child	76.9%
Staff at this school care about my child	100.0%
I can talk to my child's teachers about my concerns	88.1%
Teachers at this school encourage me to take an active role in my child's education	81.0%
My child feels safe at this school	97.6%
The facilities at this school support my child's educational needs	92.9%
This school looks for ways to improve	91.9%
I am happy my child is at this school	92.7%

#### BCE Listens Survey - Student satisfaction

Performance measure	
Percentage of students who agree <sup>#</sup> that:	2020
My school helps me develop my relationship with God	97.1%
I enjoy learning at my school	97.2%
Teachers expect me to work to the best of my ability in all my learning	98.6%
Feedback from my teacher helps me learn	97.2%
Teachers at my school treat me fairly	94.4%
If I was unhappy about something at school I would talk to a school leader or teacher about it	81.9%
I feel safe at school	94.4%
I am happy to be at my school	97.2%

#### BCE Listens Survey - Staff satisfaction

Performance measure	
Percentage of staff who agree <sup>#</sup> that:	2020
Working at this school helps me to have a deeper understanding of faith	78.9%
School staff demonstrate this school's Catholic Christian values	78.9%
This school acts on staff feedback	66.7%
This school looks for ways to improve	78.9%
I am recognised for my efforts at work	73.7%
In general students at this school respect staff members	100.0%
This school makes student protection everyone's responsibility	94.4%
I enjoy working at this school	94.4%

<sup>#</sup> 'Agree' represents the percentage of respondents who Somewhat Agree, Agree or Strongly Agree with the statement.  
DW = Data withheld to ensure confidentiality.

## Family and community engagement

Sacred Heart focuses on the importance that the parents are the first and foremost educators of their children. Education at Sacred Heart Primary School is viewed as a shared responsibility between students, staff, parents and the wider parish community. Sacred Heart has provided opportunities for parents to be involved in their children's education.

Involvement includes:

- Professional Learning Development including Student Protection, Volunteer Policy, prior to engaging in school activities.
- Involvement in P&F network through planning and involvement in activities related to learning and events.
- Consultation process used toward making decisions to allow adjustments to assist students with diverse needs to access and participate fully at school through ongoing support meetings
- Assisting in class with learning activities
- Assisting school excursions and sports days
- General volunteering
- Attending social functions
- Attendance and participation in school liturgies
- Participation in surveys and parent teacher interviews.
- Communication through Parent Portal, emails newsletters, SMS and BCE (*Brisbane Catholic Education*) Connect.
- Parish communication through school newsletter and emailed Parish Newsletter.

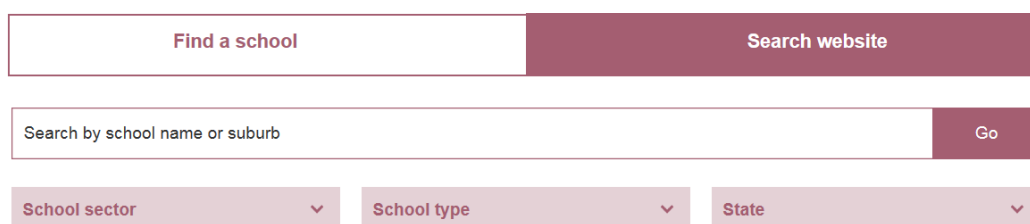
## School funding

### School income broken down by funding source

School income, reported by financial year accounting cycle using standardized national methodologies and broken down by funding source is available via the *My School* website

#### How to access income details

1. Click on the *My School* link <http://www.myschool.edu.au/>.
2. Enter the school name or suburb of the school you wish to search.



3. Click on 'View School Profile' of the appropriate school to access the school's profile.



4. Click on 'Finances' and select the appropriate year to view the school financial information.



Note: If you are unable to access the internet, please contact the school for a hard copy of the school's financial information.



# Our staff profile

## Workforce composition

Description	Teaching Staff*	Non-Teaching Staff
Headcount	23	14
Full-time Equivalents	17.3	7.4

\*Teaching staff includes School Leaders

## Qualification of all teachers\*

Highest level of qualification	Number of classroom teachers and school leaders at the school
Doctorate	0
Masters	5
Graduate diploma etc.**	18
Bachelor degree	0
Diploma	0
Certificate	0

\*Teaching staff includes School Leaders

\*\*Graduate diploma etc. includes graduate diploma, bachelor honours degree, and graduate certificate.

## Professional development

The total funds expended on teacher professional development in 2021 were \$9,700.

The major professional development initiatives are as follows:

- Developing our Mercy charism
- Improving Cycles of planning and curriculum delivery
- Improving Digital Literacy skills
- Investigating assessment in RE planning and teaching
- Mathematics – Problem solving and reasoning.

The proportion of the teaching staff involved in professional development activities during 2021 was 98%.

## Staff attendance and retention

### Average staff attendance

Description	%
Staff attendance for permanent and temporary staff and school leaders	97.3%

### Proportion of staff retained from the previous school year

From the end of the previous school year, 83.3 % of staff was retained by the school for the entire 2021.

# Performance of our students

## Key student outcomes

### Student attendance

The overall student attendance rate in 2021 for all Brisbane Catholic Education schools across years Prep-6 was 92.4%.

Description	%
The overall attendance rate* for the students at this school	91.3%
Attendance rate for Aboriginal and Torres Strait Islander students at this school	79.4%

Average attendance rate per year level			
Prep attendance rate	87.6%	Year 4 attendance rate	91.6%
Year 1 attendance rate	94.5%	Year 5 attendance rate	89.8%
Year 2 attendance rate	89.5%	Year 6 attendance rate	90.9%
Year 3 attendance rate	93.3%		

\*The student attendance rate is generated by dividing the total of full-days and part-days that students attended, and comparing this to the total of all possible days for students to attend, expressed as a percentage.

### Description of how non-attendance is managed by the school

The following provides the procedures undertaken by Sacred Heart when the attendance of student requirements of the compulsory schooling or compulsory participation phase are not met, for a part of a day or for longer periods.

#### Sacred Heart:

- Uses the ALLE system to monitor late arrivals and early exits.
- Rolls are marked twice per day at before 8.30am and by 2.15 pm.
- Staff are reminded regularly regarding how to mark the roll.
- Identified issues are shared with staff, related to marking of the rolls.
- SMS messages sent to parents with unexplained absences and teachers follow up with attendance via email after 3 days which include data on unexplained absences.
- Display of Brisbane Catholic Education Absence material is posted regularly in school newsletters and the School Sign.
- Links to the Attendance Policy is provided to every family via the newsletter and can be found on the parent portal.
- Information provided via the Newsletter regarding the importance of attendance.
- Absence patterns are checked regularly.

## NAPLAN

Our reading, writing, spelling, grammar and punctuation, and numeracy results for the Years 3, 5, 7 and 9 NAPLAN tests are available via the [My School](http://www.myschool.edu.au/) website.

### How to access our NAPLAN results

1. Click on the *My School* link <http://www.myschool.edu.au/>.
2. Enter the school name or suburb of the school you wish to search.

A screenshot of the search bar on the My School website. It features a search input field with the placeholder text "Search by school name or suburb". To the right of the input field are three dropdown menus labeled "School sector", "School type", and "State". A magnifying glass icon is positioned to the right of the "State" dropdown.

3. Click on 'View School Profile' of the appropriate school to access the school's profile.



4. Click on 'NAPLAN' to access the school NAPLAN information.



#### Notes:

1. If you are unable to access the internet, please contact the school for a hard copy of the school's NAPLAN results.
2. The National Assessment Program – Literacy and Numeracy ([NAPLAN](http://www.naplan.edu.au/)) is an annual assessment for students in Years 3, 5, 7 and 9.